

## **EMERGE LEARNING MENTOR POSITION DESCRIPTION**

The Mentoring Center (TMC) is currently recruiting for a Learning Mentor for the EMERGE Academic Reentry Program.

The EMERGE Academic Reentry Program is an academic program for young women in Alameda County, ages 16-18, who are returning to school from a condition of confinement or incarceration. This academy serves up to 20 girls and young women. Participants in the program have dropped out or been pushed out of school, have been chronically truant, have experienced a condition of confinement (placement in a secured/locked facility; restricted mobility, monitored by court/probation in a residential/non-residential facility); and/or have not been successful in achieving academic proficiency in county and/or district schools.

The ideal candidate for the Learning Mentor position has teaching experience (especially teaching high school students). The ideal candidate also should have experience working with students, specifically girls and young women, who are involved in the foster care and/or legal systems, and who are facing significant academic challenges.

### **Qualifications:**

- Teaching experience (including developing lesson plans, and curriculum, and providing instruction)
- A minimum of two years working with girls on probation, or otherwise system-involved
- Knowledge of commercial sexual exploitation issues
- BA in a relevant field

### **Responsibilities:**

- Provide mentoring and academic support to students.
- Support the Lead Instructor with curriculum development and implementation.
- Co-design non-academic, in-class curriculum.
- Connect students with additional services (Light case management).
- Coordinate enrichment activities.
- Teach arts-based (poetry, visual arts, fine arts, etc.), leadership, and/or life skills class.

- Assist with student assessments.
- Work with the Lead Instructor and the Independent Studies teacher to help students meet their academic goals and to calculate student credits.
- Attend and participate in The Mentoring Center's bi-weekly staff meetings, agency events and activities, and professional development opportunities.
- Other duties as necessary.

### **Criminal Background Check**

This position involves working with minors and is subject to a criminal background check. Employment is contingent upon successful completion of a background investigation, including criminal history and identity check.

The Learning Mentor will be employed by The Mentoring Center, a nonprofit organization in Oakland, and also will work in partnership with the Alameda County Office of Education. This is a full-time, salaried position with benefits. Salary is commensurate with experience.

Please send your resume and a cover letter that addresses the requirements for this position to [tmc@mentor.org](mailto:tmc@mentor.org). Please specify “**Application for Learning Mentor for the EMERGE Academy**” in the subject line of your email or mail your cover letter and application to:

The Mentoring Center  
672 -13<sup>th</sup> Street, Ste. 200  
Oakland, CA 94612

**Attention:** EMERGE Learning Mentor Application

No Calls Please! Thank you for your interest.